

Belgharia Division Office

5/5 B T Road Belgharia Kolkata-700056

Memo No: BDO/ 320 /SBSTC/2025-26

Date : 05.07.2024

Notice Inviting Quotation

Sealed quotations are invited from person/contractors/firms having experience in the same field for the work 'Renting of a complete infrastructure (single storied) of SBSTC in the Belgharia depot at 5/5 B. T. Road Kolkata-56 as on 'Monthly Basis'

The details of the complete infrastructure(single storied) are given below.

1. Address & Location : SBSTC Depot at 5/5 B. T. Road Kolkata-56 (Just opposite to the Belgharia P S)
2. Direct accessible from main Road : Just adjacent to B. T. Road with separate entrance.
3. Built up area : 1290 Sq ft
4. Carpet area : 1030 Sq ft
5. Whether the premises is vacant : Yes
6. Whether the possession is available now : Yes

Quotationer must submit the self attested copy of following documents along with their bid documents.

- a) Current trade license,
- b) Pan card.
- c) GSTIN
- d) Working experience, if available
- e)


Quotationers may visit the set up at Belgharia depot in any working days in between 10.30 a.m. to 5.30 p. m. before submitting their quotations. Last date of submission of quotation is 21.07.2025 up to 3.00 p.m. in the in the Civil sec of Belgharia Divisional office and the same will be opened on the same day at 3.30 p.m. at Belgharia Divisional office.

Terms and Conditions

1. A Single person/Agency/Organization/Company will be allowed to lease the Cycle Stand.
2. The Work order will be issued to the Highest Bidder.
3. The tenure of contract will be initially for a period of **three years** subjected to renewal every year after verifying the performance. Monthly rent will be enhanced by **10%** in every year. Monthly rent must be deposited in advance within 7th day of the month by A/c Payee Cheque/ Bank Draft or NEFT/RTGS. Otherwise 2% interest per week shall be imposed on monthly rent.

6. Electric rent to be borne by the lessee as per reading of sub-meter in month wise.
7. The employees who will be engaged by leasee, should not be minor in age and will carry proper Identity Card with prominent photos.
8. An agreement shall have to be executed with leasee within 7 days from the date of issue of work order on a non judicial stamp paper of Rs. 100.00 (Rupees one hundred) only
9. The reserve price will be kept in a sealed cover, to be opened at the time of evaluation

The Corporation reserves the right to reject or accept any or all quotations at its own discretion without assigning any reasons whatsoever.



Divisional In-Charge
Belgharia Division
South Bengal State Transport Corporation.

Memo No: BDO/ 320(11)/SBSTC/2025

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Copy forwarded for information and necessary action to the:-

- 1) The Chief Accounts Officer, Durgapur.
- 2) The Dy. Managing Director (Technical) SBSTC
- 3) The Divisional Manager, Durgapur Division.
- 4) The. Divisional Manager, Junglemahal Division
- 5) The Sr. Administrative Officer SBSTC
- 6) The Asst. Engineer, SBSTC. Durgapur Division
- 7) The Asst. Engineer, SBSTC. Belgharia Division
- 8) P A to Managing Director
- 9) The Secretary to Hon'ble Chairman, SBSTC.
- 10) Office Notice Board. Durgapur/Belgharia/Jungle Mahal
- 11) SBSTC website.


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